



Title: SAP FICO/MM Level 1 Support

Skills: SAP, FICO, MM, S&IM

Location: St. Louis, MO

Area Code:314

Tax Term: CON_W2

Pay Rate: TBD

Length: TBD

Travel Required: none

Description:

Responsible for Level 1 Support of end-users for Purchasing functions such as Requisitions, Contracts and PO*s and accounts payable blocked invoice resolution, Vendor Life Cycle Process, and Vendor Master Data. Must have knowledge of S&IM (Services and Indirect Materials) Purchase Order creation, Freight conditions, Goods Receipts as well as Direct Materials (Packaging, Raw Materials) as it relates to contract creation for packaging and subcontracting and all the process flows to payment. Must also have a basic understanding of the business process flow for procurement of services.

Knowledge of, or experience in, the following preferred:

Commodity purchasing and/or futures markets

SAP FICO

Manufacturing

Activities include answering end-user questions, analysis of data to identify problems or recommend preventive action, researching/ troubleshooting problems, and batch job coordination. Must have the ability to walk end-users through resolution for problems over the phone, via e-mail and in person. Must also be able to proactively collaborate with various business areas (such as QM, MH, Manufacturing and Transportation) that impact P2P/FICO-related activities and act as an agent of change to aid in successful factory Go-Live implementations. Requires mostly 8-5 support, with minimal after-hours support.

Excellent verbal and written communication skills required.

This is a St. Louis position that requires the person to work from the St. Louis office Monday through Friday 8:00 a.m. to 5:00 p.m. Working remotely is not an option.